

MINUTES OF THE 2025 ANNUAL GENERAL MEETING
HELD AT TRAILBLAZERS DEN, 6TH FARNBOROUGH SCOUT HUT

7th June 2025

Attendees:

Trustee Board

Dave Farthing (Chair), Tim Ford (Lead Volunteer), Liane Frydland, Paul Thompson, Clive Ayles

Team Members / Young Leaders

Helen Jordan, Sam Wreford, Antony Nash, Daniel Treanor, Charlotte Ayles, Lucy Oatley

Parents / Others

Quinn Ford, Chantelle Banister, Adam Frydland, James Frydland, Ollie Eastman, Jeannie Chalmers, Tony Green, Christine Green, Kerry Bradshaw, Tsitsi Neguke, Victor Simango, Fiona Russell, Matt Russell, Margoiyta Bain, Ross Frampton, Michale McKay, Rebecca Roberts.

District Rep

Dawn Mahoon, Mike Hughes

Total 30 [26 eligible to vote]. Quorum met.

1. Welcome and introductions

Dave Farthing welcomed everyone to the meeting.

Apologies

Debbie Newson (Treasurer)

2. Governance Topics

a. Approval of previous minutes

The AGM pack had been circulated via email prior to the meeting.

Proposer: Dave Farthing / Seconder: Karen Ford

By a show of hands, the minutes were accepted without correction.

b. Adoption of Group constitution

The Scout Association (TSA) now requires all Groups to re-adopt their constitution at each AGM. The constitution was circulated prior to the AGM as part of the AGM pack.

Proposer: Dave Farthing / Seconder: Daniel Treanor

By a show of hands, the Constitution was adopted without opposition.

c. Note the dates of the charity's financial year

The group's financial year is from 1st April to 31st March each year.

d. Appointed & Community members of the Scout Council

No additional Council members this year.

e. Number of Trustee Board Members

We currently have six trustees on the Board. All Trustees are only one year into a three year term. No voting is required.

f. Quorum Settings

The Scout Association (TSA) now requires all Groups to confirm quorum numbers at each AGM for the various meetings of the Group.

The following numbers were proposed

- the number of members that may be elected to the Trustee Board = 3 (mandatory) + up to 5 more
- the quorum for meetings of the Scout Council = 16 or more
- the quorum for meetings of the Trustee Board = 3
- the quorum for meetings of any sub-Committees = 3

Proposed : Dave Farthing / Seconder: Karen Ford

By show of hands, quorum setting numbers were passed without objections.

3. Review of previous year

a. Group Lead Volunteer

Tim thanked all the children for coming along and joining in with meetings and having fun while learning new skills. It gives all the leaders a real heartwarming feeling to see children come out of their shells and develop their confidence.

The Scout Association (TSA) has introduced a new membership system.

Membership of the group is healthy, and we are back up to the numbers we had pre COVID. A plea was given for more Squirrel Team Members as parents of Squirrel children tend to move up to other sections as their children move on.

Tim gave his personal thanks to all the Leaders in the group, and an honourable mention was given to Skip who has been in Scouting for over 40-years!

We now have Young Leaders (children aged 14-17) in every section of the group, and Charlie has now become an adult leader.

We now run a monthly Tomahawk club which has started thanks to a grant from Blackwater Valley District. This is open to all Scouts in the District and has involved our volunteers to undergo training and the purchasing of targets and

equipment.

b. District update

Dawn Mahoon thanked the group for its work and the new Tomahawk club.

Dawn then presented Lucy Oatley with her Wood Beads for completing her training in Scout Leadership skills.

c. Receive and consider the Trustees' Annual Report and Statement of Accounts

See AGM pack for full details of accounts.

Dave Farthing presented the statement of accounts on behalf of our treasurer who was not able to attend. In summary - the accounts are in a healthy place in part thanks to our recent claim for gift aid which was £3,600.

Overall we had an income of £22K - from subs and fundraising, highlights include:

- Fundraising from a bag packing event at Tescos = £800+
- £1.25K donation from the Rushmoor Mayor
- Easy Fundraising = £180
- Rushmoor Community Lottery = £130

Proposed : Dave Farthing / Seconder: Clive Aylen
By show of hands, the Group accounts were accepted.

4. Appointments

a. Trustees

Chair = Dave Farthing
Treasurer = Debbie Newson
Tim Ford = Group Lead Volunteer
Liane Frydland
Paul Thompson
Clive Aylen

b. Appointment of scrutineer / Independent Examiner

Oliver Nash has been appointed the Scrutineer of the Group's accounts.

5. Any Other Business

None

6. Recognition of Achievements

Children who had completed their Chief Scout Awards received their Awards.

The Group gives out the Best Scout Award for each section. This year's recipients were:

- Best Squirrel - Reggie W.
- Best Beaver - Arthur P.

- Best Cub - Ella B.
- Best Scout - Zoe F.

7. Closing remarks

Dave Farthing thanked everyone for coming and there were no questions from the floor.

The meeting closed.

Annex A – Trustees’ Report 2025

Period 01/04/2024 to 31/03/2025

Charity Name 6th Farnborough Scout Group

Registered Charity Number 267534

Scout HQ Registration Number 10014827

Charity’s Principal Address 6th Farnborough Scout Hut
(Trailblazers Den)
Off Cheyne Way
Farnborough
Hampshire
GU14 8SA

Trustees

Name	Office	Dates Acted if not for the whole year
David Farthing	Chair	-
Debbie Newson	Treasurer	-
Liane Frydland	-	-
Tim Ford	-	-
Clive Aylen	-	-
Paul Thompson	-	-

Advisors

Type of Advisor	Name
Oliver Nash	Accounts Scrutineer

Chair’s Report 2025

The past year has been another successful and rewarding one for 6th Farnborough Scout Group. We continue to enjoy a healthy and active membership, made possible by the dedication of an incredible team of volunteers. Week after week, our leaders pour time, energy, and creativity into delivering fun, engaging, and meaningful programmes for our young people.

Behind the scenes, a committed group of Trustees and supporting volunteers work tirelessly to ensure the group runs safely, efficiently, and sustainably. Their efforts may be less visible, but they are absolutely vital to the smooth running of the group.

This year has also seen us adapt and grow. We've welcomed new members and volunteers, expanded our programme with exciting activities and camps, and strengthened our connections with the local community. These successes do not come without challenges, particularly as we continue to balance growth with the need for more adult support and resources.

To every volunteer—whether on the front line or behind the scenes—you have my sincere thanks. Your hard work, passion, and commitment make everything we do possible. It's because of you that Scouting continues to thrive at 6th Farnborough.

That said, we need more help. Like many Scout groups, we are always on the lookout for new volunteers. Whether you can give an hour a week, an hour a month, or just help occasionally, your time and skills can make a real difference. We have roles to suit all levels of availability and experience, from joining our Board of Trustees, to helping with hut maintenance, to becoming part of our brilliant section leadership teams. No Scouting experience is needed—just a willingness to get involved and support our mission to empower young people.

If you'd like to find out more about how you can get involved, please contact us at volunteer@6thfarnboroughscouts.org.uk or speak to a section leader.. We'd love to welcome you to the team.

We'd also like to encourage all eligible parents and carers to complete a Gift Aid declaration, if they haven't already. This small step makes a huge difference to our finances. This year alone, we were able to claim £3,646 in backdated Gift Aid from HMRC, and every eligible declaration increases the value of donations and membership fees by 25%, at no extra cost to families. It's one of the easiest ways to support the group and helps us invest in equipment, activities, and resources for our young people.

Looking ahead, our goal is to continue to grow our volunteer team, offer even more opportunities to our young people, and ensure that 6th Farnborough remains a safe, inclusive, and inspiring place for every member to learn, explore, and thrive.

Yours in Scouting,

Dave

Chair of the Trustees, 6th Farnborough Scout Group

Description of Trusts

Structure, governance and management

Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

Constitution

The Group is a trust established under its rules, which are common to all Scouts.

Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 4 Trustees and meets every 3 months.

Members of the Trustee Board complete the Being a Scouts Trustee learning within the first 6 months of joining the Board and are tasked with completing all mandatory training prescribed by The Scout Association (UK)

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that give young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed; these have been reviewed, and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, These include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.
Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts, we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the

values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection

- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Activities related to these objectives

Throughout the year, our Scout Group has delivered a diverse and engaging programme that aligns closely with the Purpose, Values, and Method of Scouting. Key activities included:

- **Weekly Section Meetings:** Squirrels, Beavers, Cubs, and Scouts participated in regular meetings offering a balanced mix of games, badge work, skill-building, and team challenges. These sessions encouraged learning by doing, promoted co-operation, and helped young people develop self-respect and integrity.
- **Outdoor Adventures:** Our group embraced the outdoors with activities such as camping, hiking, fire-lighting, and orienteering. These experiences helped young people take responsibility, enjoy what they are doing, and undertake new and challenging activities.
- **Community Engagement and Fundraising:** Members took part in local events and charity fundraising, reflecting our value of care for others and the world around us. These efforts helped Scouts make a positive contribution to society.
- **Skills Development and Badge Work:** From first aid to cooking and creative projects, our badge programme supported young people in developing practical skills and making choices, while fostering belief and personal growth.
- **Camps and Trips:** Residential experiences played a vital role in building confidence, teamwork, and independence, encouraging Scouts to live by their Promise and explore their potential.

Public Benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee

Board considers that the group should hold a sum equivalent to 6 months' running costs, circa £6000.

The Group held reserves of approximately £12,420.83 against this at year end.

Investment Policy

The Group has adopted a low-risk strategy for the investment of its funds. A portion of reserves is held in a Charities Deposit Fund (COIF) that generates a small return from interest.

A separate portion of reserves is held in a "hardship" fund with the purpose of providing financial assistance to the group and its members. Use of the hardship fund is considered upon application and agreement of the Board of Trustees.

Funds from either account (COIF or Hardship) may be withdrawn in the interest of ensuring the financial security of the group.

A small fund for the expenses of running group activities is ringfenced for the main account and provided to appointed section lead volunteers and trustees linked to a prepaid card provided by Online Scout Manager (OSM). Each section has a separate spending limit according to its membership per term and prepaid balance.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally, this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so, the Group Trustee Board considers the cash flow requirements.

Accounts 2024-2025

	2024-2025	2023-2024
Income		
Badges etc.	11.00	0.00
Bank Interest	104.61	24.35
Donation	1,278.33	684.26
Events	1086.500	388.10
Events - Beavers	0.00	450.00
Events - Cubs	2064.05	2,742.75
Events - Scouts	2524.00	3,566.00
Events - Squirrels	0.00	187.00
Fundraising	1,298.84	1,705.49
Gift Aid	3,646.63	0.00
Grant	1,780.00	0.00
Membership Fees	8,170.00	7,618.35
Rent	90.00	0.00
Tomahawks	4.42	0.00

Expense		
Activity Equipment	0.00	192.42
Admin	916.47	676.80
Badges	762.57	869.41
Camping Equipment	118.26	44.38
Donation	0.21	200.00
Events	1096.54	4,878.84
Events - Beavers	188.93	161.67
Events - Cubs	1833.84	493.57
Events - Scouts	2,422.11	545.14
Events - Squirrels	0.00	54.13
Insurance	1,607.89	1,528.87
Meetings - Beavers	97.42	54.39
Meetings - Cubs	77.03	49.01
Meetings - Scouts	24.99	9.10
Meetings - Squirrels	120.36	54.27
Membership Costs	4,386.74	3,651.31
Misc	47.60	45.00
Rent	33.50	33.50
Tomahawks	1,094.17	0.00
Utilities	447.98	1,157.90
Venue Equipment	0.00	634.40
Venue Maintenance	774.95	1,561.27

Accounts 2024-2025 (cont.)

Account balances	2024-2025	2023-2024
Barclays - 6th Farnborough	7,968.59	2,049.40
Hardship Fund	1,820.27	1,969.29
COIF Account	2,192.94	2,116.31
Expense Account	435.47	275.45
Summary		
Account balance brought forward	6,410.45	5,939.53
Total income	22,058.38	17,366.30
Total expenditure	16,051.56	16,895.38
Net income	6,006.82	470.92
Account balance carried forward	12,417.27	6,410.45

Accounts 2024-2025 - Independent examiner's report

Independent examiner's report to the trustees of 6th Farnborough Scout Group

I report to the trustees on my examination of the accounts of the 6th Farnborough Scout Group for the year ended 31st March 2025

Responsibilities and basis of report

As the charity trustees of the 6th Farnborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 6th Farnborough Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 6th Farnborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Oliver Kidd-Nash

Relevant professional qualification or membership of professional bodies (if any):

Address: 15 Ailden Avenue, GU12 4AG

Date: 30/5/2025

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
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Full Name(s)	David Farthing	
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Position	Chair	
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Date	1st June 2025
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Annex B - Group Lead Volunteer Report

It has been a good year for the group with 4 healthy sections and a new District Tomahawk Club being run by 4 of our leaders from our hut. We have also Awarded a total of 645 badges with 6 Chief Scout Awards in that number. So, a special well done to

Scouts – Zoe F.
Cubs – Ella B.
Beavers - William W.
Benjamin T.
Finley G-K.
Squirrels - Left the group in year

The Scouts, and Cubs enjoyed their own camps last year including a scout's expedition across London. Our Beavers also took part in a district sleep over with Beavers from other groups.

All of this wouldn't be possible without the great work and time that our brilliant leaders give to the group. A special mention to Lucy (Nutkins) and Karen (Akela) who agreed to take on the section lead roles for Squirrels and Cubs. Karen also managed to gain for Nights away permit and got invited to the Day of celebration at Windsor to meet with our Chief Scout Dwayne Fields. Sadly, we must say goodbye to 2 leaders who were part of the original squirrel leaders when we opened the section. Tom (Stoat) and Rebecca (Bee), both have been valued members of the team but now must spend their energy either at work or study. We wish them all the best.

So, I invite any parent, family friend, grandparent that would like to volunteer their time and effort to join the leadership team, especially in Squirrels. There are places available in many of the sections so if you know a young person that you think would enjoy Scouting point them in our direction.

I look forward to the coming year with the challenges and rewards that it brings.

Yours in Scouting

Bear
Group Lead Volunteer